

# CLASS Clinical Module

## Adult Chart Review Form

REVIEWER: \_\_\_\_\_ DATE: \_\_\_\_\_

SITE: \_\_\_\_\_

### Core Competencies:

- Clinical records contain sufficient and updated information
- There is sufficient documentation to justify different treatments
- Records for different visit types (enrollment, initiation, follow-up) are all logically arranged
- Important information can be easily retrieved

### Open-ended Questions:

- How are the patients' medical records organized?
- Is demographic and baseline clinical data properly recorded?
- Do charts contain complete information?
- What is the general condition of the patient record (chart)?

### Instructions on Chart Review Form

Review charts and indicate if characteristics of interest are recorded with a Y (Yes), N (No) or NA (Not Applicable)

#### 1. Identifying demographic characteristics recorded

Characteristics	CHARTS RANDOMLY SELECTED											
	1	2	3	4	5	6	7	8	9	10	11	12
Unique ID												
DOB												
Gender												
Address												
Enrollment date												
Notes:												

**2. HIV diagnostic tests and other baseline clinical data (Pre-ART)/Screenings**

Characteristics	CHARTS RANDOMLY SELECTED											
	1	2	3	4	5	6	7	8	9	10	11	12
HIV test results												
HIV confirmation (Elisa or Western blot))												
WHO clinical stage												
Baseline CBC												
Baseline CD4												
Baseline viral load												
TB screening (questionnaire)												
TB screening (X-ray)												
Syphilis serology												
Ophthalmological exam												
Baseline ALT												
Baseline creatinine												
Baseline lipid profile												
Hep B serology												
Hepatitis C serology												
Pregnancy test												
Alcohol use assessed												
Adherence preparation documented												
PCP Prophylaxis												
Psycho-Social screening												
Family screening												

Notes:

**3. ARV Treatment and follow up information (Record if the following have been done in the last 6 months)**

Characteristics	CHARTS RANDOMLY SELECTED											
	1	2	3	4	5	6	7	8	9	10	11	12
CBC (if indicated)												
CD4												
ALT (if indicated)												
Creatinine (if indicated)												
Adherence assessment												
TB screening (symptoms)												
TB screening (x-ray) (if indicated)												

Notes:

**4. Indicate if the following was documented in the last 1 year**

	CHARTS RANDOMLY SELECTED											
Characteristics	1	2	3	4	5	6	7	8	9	10	11	12
Viral load												
Lipid profile												
Counseling (PWP)												
Home visit												
Referral												
Notes:												

**5. Indicate if the following was documented at the last visit**

	CHARTS RANDOMLY SELECTED											
Characteristics	1	2	3	4	5	6	7	8	9	10	11	12
Adherence assessment												
Weight												
TB screening (questionnaire)												
PCP Prophylaxis												
Notes:												